

LIZ KING. ASSISTANT PRODUCTION COORDINATOR

I am an APOC with 4 years experience working within HETV/Film, as well as 10+ years working as a project manager within the radio industry. I have worked closely with producers, crew and talent across my various roles and am incredibly calm under pressure. I am aiming to become a Production Manager and have recently completed a PM Skills Bootcamp.

FILM & DRAMA PRODUCTION

<u>DATE</u>	<u>TITLE</u>	<u>HOD</u>	<u>ROLE</u>
Jun – Nov 24	'Debutante 2' (Code) Apple TV + / Forge Entertainment	LP: Emily Shapman UPM: Mirna Kapetanovic-Kennedy	APOC
Jan – Mar 24	'Codename – UMO Project' Amazon Studios	LP: Andy Chapman PM: Mirna Kapetanovic-Kennedy	APOC (2nd Unit)
Jan – Jul 23	'Heads of State' Amazon Studios	UPM: James Smith Prod Sup: Kate Garbett	Covid Supervisor
Jan – Apr 23	'Extraordinary' S2 Sid Gentle/ Disney+	Prod: Charlie Palmer LP: Rob Price	Covid Production Manager
May 22 – Jan 23	'One Day' Drama Republic/ Netflix	Prod: Nige Watson LP: Andy Chapman	Covid Supervisor
Nov 21- Mar 22	'Extraordinary' S1 Sid Gentle/ Disney+	Prod: Charlie Palmer LP: Pete Coogan	Covid Supervisor
May – Nov 21	'Killing Eve' S4 Sid Gentle/ AMC	Prod: Nige Watson LP: Andy Chapman	Covid Supervisor
Mar – Apr 21	'Atlanta' S3 FX/ Disney+	Covid Sup: Maja Wlodarczyk Asst Covid Sup: Claire Dewar	Covid Locations Assistant
Mar 21	'Secret Crush' Naked/ Freemantle	Prod Coord: Leonie Buck	Runner (Dailies)
Jan – Feb 21	'This Way Up' S2 Merman Productions	Covid Sup: Claire Dewar	Covid Assistant
Nov 20	'Cheaters' Clerkenwell Films	LP: Paul Munn PM: Alicia Boden	Production Assistant (Dailies)
Nov 20	'Temple' S2 Sky	LP: Bryony Chaplin 3 rd AD: Sophie Kenny	Runner

ADDITIONAL WORK HISTORY

2018 - 2020	Gaia Legacy Planning - Estate Planning Consultant
2016 - 2018	Global Radio - Regional Partnerships Project Manager
2012 - 2016	Rainmaker Sales - Project Manager

Other Roles - **Senior Sales Support (Global Radio), Operations Co-ordinator (Bauer)**

SKILLS & EDUCATION

- Team Engine, POP, Scenetime, SetKeeper, DPO etc.
- Certificate in Child Licensing (City & Guilds).
- Albert Sustainability Certificate
- Stunt & Cast Contract experience
- T&A experience booking for crew & talent
- Hired crew, booked equipment, negotiated with suppliers and contractors

Chapters

020 8747 1203 | info@chapterspeople.co.uk | www.chapterspeople.co.uk

- Full Driving License and Own Car
- All Spring Media - Production Manager: Skills Bootcamp (Dec 2024)
- NFTS Short Course - Drama Production Management (Dec 2023)
- MHFA England - Mental Health First Aider Training (Dec 2023)
- Screenskills - Leadership & Management Essentials for HETV (Jan 2023)
- Screenskills - Step up to Production Coordinator (Nov/Dec 2022)
- First Option - Safety Management of TV Productions (May 2021)
- **2000 – 2004** BA (Hons) Media Studies, University of East London